



GNS Law

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By Appointment Only

TEXAS LLC or Corporation Formation Packages
Same process applies for other states

GNS Law offers two new entity formation packages. The company formation packages cover standard documentation and include up to four initial investors/owners.

Determine your fees:

_____ (Select **ONE: Complete Set-Up** (\$3,500) or **Basic Set-Up** (\$2,800))
_____ **(Filing Fee)**
_____ **(Registered Agent Fee)**
_____ : Total

1. Complete Set-Up Regular LLC. (Recommended for International Clients).

This package includes the following:

- a. Up to 4 shareholders/members;
- b. Collection of client information, and explanation of differences between LLC and Corporation (up to one hour of attorney consultation);
- c. Conduct corporate name search with appropriate government entity to ensure that the name is available for use;
- d. Draft and file Certificate of Formation (Articles of Incorporation);
- e. Prepare Company Agreement or Bylaws;
- f. Draft Minutes of First Member/Shareholder Organizational meeting;
- g. Once the company is organized, the Client can consult with the attorney for up to one hour regarding the incorporation. Common questions include: (1) How to maintain the corporate form (and avoid misuse of the entity); (2) How to properly sign a contract and basic commercial issues in the U.S. (3) Due dates, deadlines, and other legal requirements to observe.

Complete Set-Up Attorney's Fee \$3,500.

2. Basic Set-Up (Regular LLC). This package includes the following:

- a. Up to 4 shareholders/members;
- b. Collection of client information, and explanation of differences between LLC and Corporation (up to one hour of attorney consultation);
- c. Conduct corporate name search to ensure that the name is available for use;
- d. Draft and file Certificate of Formation (Articles of Incorporation);
- e. Prepare Company Agreement or Bylaws.

Basic Set-Up Attorney's Fee \$2,800.00

About Additional Fees

State Filing Fees: Texas charges \$308.10 (includes online filing fee).

If you desire to form a company in a state other than Texas, please let us know and we will provide you with the exact state filing fee and associated costs in the state in which you desire to incorporate.

Registered Agent Service: A domestic filing entity and a foreign filing entity registered to do business in Texas are required to continuously maintain a registered agent and a registered office address in Texas. A registered agent must be: 1) an individual resident of Texas; or 2) an organization, other than the organization to be represented, that is registered or authorized to do business in Texas. The registered office address must be located at a street address where service of process may be personally served on the entity's registered agent during normal business hours. Although the registered office is not required to be the entity's principal place of business, the registered office address may not be solely the address of a company that provides mailbox services or telephone answering service.

We can arrange for a registered agent for an annual fee of \$200.00/year. This fee is not part of the firm's regular representation of clients and is not billed by the firm as a legal service. If you choose this service, the annual fee is due in advance and is deemed earned by the firm on the day the firm begins serving as registered agent.

The Law Firm Does Not Provide Tax Advice.

When are Fees Due? All fees are due at the beginning of the relationship and are kept in an attorney escrow account called IOLTA Account until the fee is earned. Once earned, the fee is transferred to the Firm's operating account.

Do not hesitate to contact us if you have any questions regarding the above information.

Contact info@gnslawpllc.com to **get started**